



# Four Rivers Co-operative

Box 560  
Vanderhoof, British Columbia  
V0J 3A0 Canada

Phone (250) 567-4414  
Toll Free 1-877-567-4414  
Fax (250) 567-4355

LOCALLY  
INVESTED  
COMMUNITY  
MINDED  
LIFETIME  
MEMBERSHIP  
BENEFITS

## Four Rivers Co-operative COMMERCIAL CREDIT APPLICATION

Member # \_\_\_\_\_

**Name on credit application MUST match name on membership**

Legal Business Name: \_\_\_\_\_

Trade Name (if different): \_\_\_\_\_

Business Type (circle one):    Corporation       Partnership       Sole Proprietorship       Nonprofit

Date of Incorporation \_\_\_\_\_ How long in business (years): \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

**Please provide both mailing and physical address**

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address \_\_\_\_\_

GST # \_\_\_\_\_

### Business Information

Accounts payable contact \_\_\_\_\_ Telephone No \_\_\_\_\_

If a Subsidiary, Branch or Division Please State Parent Corporation/ Phone No and Fax No.

\_\_\_\_\_

**Officers/ Partners or Owners Name       Title       Home Address       Birthdate (MM/DD/YY)**

\_\_\_\_\_

\_\_\_\_\_

Financial Statements for the year \_\_\_\_\_ Prepared. Will Provide copy YES NO ATTACHED  
Financial Information will be held in the strictest Confidence and Used for Credit purposes Only



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## REFERENCES

Current Trade Suppliers Name; \_\_\_\_\_

Address; \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address; \_\_\_\_\_ Telephone No. \_\_\_\_\_

Current Fuel Supplier Name \_\_\_\_\_

Account No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

Are there any legal actions pending against you or your partner(s) YES NO

Have you or your partner(s) been discharged from bankruptcy in the last 6 years YES NO

## ACCOUNT INFORMATION

Estimated Monthly Co-op purchases \_\_\_\_\_

Credit Limit Desired \_\_\_\_\_

No of Fuel Cards Required \_\_\_\_\_

## PLEASE READ DATE AND SIGN

I/we certify that the above information is true. I/we certify that I am/ we are entering into this credit agreement primarily for commercial purposes (that is not personal, family or household purposes) I am/ we are at least the minimum adult age.

I/We understand the Co-op may accept or reject this application. If this credit application is accepted. I/We are bound by the Co-op's Commercial/ Corporate credit agreement and statement of disclosure and any amendments or replacements which the Co-op sends me. I/We have retained a copy of the commercial/ corporate agreement and statement of disclosure. If the co-op has service cards, I request the Co-op service card be issued to me and to the partner set out below. Where a partner signs this application with me, we acknowledge that the terms of this application and all consents given in it bind both of us. We agree to be jointly and individually liable, which means we are liable both individually and together for all amounts charged to the account. If this application is made by a corporation, each of the above statements is considered to be made by an authorized person on behalf of the corporation with all necessary grammatical changes.

I/We/ the Corporation consent(s) to the exchange of account and credit information and personal information from time to time by the Co-op and the financial references provided and to the exchange of credit information with any credit grantor, credit bureau, credit reporting agency, or my/our employer(s)

DATE \_\_\_\_\_  
MM DD YY

Signature of Corporate Applicant

(Guarantor)

Signature of Individual Applicants

Both must be signed

unless it is a sole  
proprietorship

AS PER COMPANY POLICY WE REQUIRE SIGNATURES UNDER BOTH INDIVIDUAL & CORPORATE APPLICANT



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## Four Rivers Co-operative Commercial Credit Agreement and Statement of Disclosure

In consideration of the Co-op accepting your credit application, which forms part of this agreement, and opening an account in your name and, when applicable, issuing a service card (the “card”) to you and to the co-applicants, if requested, you agree to the credit terms set out below.

### 1. Types of Credit Accounts/Use of the Card

- (1) Under a charge account, credit is extended for new purchases (i.e., a purchase not shown on a previous statement) to the Due Date shown on the statement. No interest is charged on new purchases when the Co-op receives payment in full by the Due Date. Under a dating account, credit is extended for new purchases beyond 30 days to the Due Date shown on the statement. No interest is charged on the purchases recorded in a dating account. When due, the purchases in the dating account are transferred to the charge account and interest is charged at the interest rate on the charge account if the amount transferred is not paid on or before the Due Date.
- (2) The Card may be used to buy goods and services available on credit on these accounts from the Co-op.
- (3) The Card is the property of the Co-op. It is not transferable. You will immediately return all Cards if requested.
- (4) Upon cancellation or expiry, you will pay your accounts in full despite the cancellation or expiry of any rights and privileges under this agreement.
- (5) The Co-op has the right to cancel your credit accounts and the Card at any time, including, without limitation, upon your death or if you become bankrupt or insolvent.
- (6) You may make enquiries about your accounts during the Co-op’s ordinary business hours by a local or collect call to the telephone number set out above.

### 2. Credit Limit

- (1) The Co-op will advise you of your credit limit (the “Limit”) by letter or in your first statement after acceptance of your credit application. The Limit may be increased or decreased at any time by the Co-op. The change will be disclosed in the next statement following the change. You hereby request any increase to the Limit at any time for which you may qualify.
- (2) You agree not to make purchases on your accounts where the amount of the purchase plus any balance then outstanding would in total exceed the Limit unless the Co-op, in its sole discretion, permits you to exceed the Limit, in which case the terms set out in this agreement apply to those amounts in excess of the Limit.

### 3. Billing

- (1) The Co-op will send you a statement every month for purchases that have been made under your accounts during the previous month, and for any previous unpaid balance. Co-applicants and co-applicant cardholders will not receive statements.
- (2) Where anyone authorized by you signs a receipt bearing an imprint of your Card, or you or anyone authorized by you gives your account number to make a purchase without presenting the Card, you will be liable to pay as if the sales receipt was signed by you.
- (3) If you do not notify the Co-op in writing of an error or omission in your statement of account within 30 days of the statement date, you agree that the statement is considered conclusively to be correct.
- (4) Any adjustment made by means of a credit voucher will be credited to you, but until the time the credit voucher is granted and recorded, you are responsible to pay the amount to which it relates to the Co-op in accordance with this agreement.

### 4. Interest and Payment

- (1) You agree to perform promptly all your obligations under this agreement.
- (2) You agree to pay the amount due in full on or before the due date appearing on each statement sent by the Co-op to you.
- (3) You have the right to prepay the entire balance in full or in part without charge.
- (4) You agree to pay interest to the Co-op on all past due amounts at the annual rate of **26.82%**, both before and after demand, default, and judgment. This is the annual percentage rate on the charge account. This interest is added to the charge account and forms part of the amount due. This interest will bear interest on your next monthly statement (monthly compounding) if the amount due on the statement is not paid in full on or before the due date.
- (5) Payments will be applied by the Co-op in the following order: previously billed interest and purchases, interest and purchases shown on current statement, interest, and purchases to be billed.
- (6) You agree you are liable for the entire outstanding balance of your accounts despite any variation of interest terms by the Co-op.
- (7) In addition to the amounts otherwise payable under this agreement, you agree to pay the Co-op its charge for each cheque received by the Co-op from you that is subsequently dishonored.
- (8) Payments must be made only by cash, cheque, debit card or money order, or by other arrangement authorized by the Co-op.

Signature \_\_\_\_\_

Date \_\_\_\_\_



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## 5. Default

- (1) You will be in default if any of the following occurs:
- (a) you do not make a payment when due.
  - (b) a bankruptcy proceeding is filed by or against you or you are the subject of receivership or insolvency proceedings or any of your assets are seized.
  - (c) you have made a false or misleading representation on your Credit Application.
  - (d) you die.
  - (e) you breach any of your other agreements in this agreement.
  - (f) if the Co-op has reasonable cause to believe your ability to perform your obligations under this agreement, including making timely payments, is impaired.
- (2) Upon your default, the Co-op has the remedies in this agreement and at law. The Co-op may immediately suspend or cancel your privilege to obtain credit. The outstanding balance in your accounts will become due and payable ten days from the date the Co-op's written notice of the default or other event is sent to you.
- (3) You agree to pay all reasonable expenses, costs, and disbursements, including fees as between a solicitor and his or her own client, which may be incurred by the Co-op in the enforcement of its rights under this agreement.
- (4) You agree that taking of a judgment against you will not operate as a merger of your promise to pay or affect the right of the Co-op to collect interest at the rates notified to you from time to time on any amounts owing to the Co-op under this agreement or on the judgment.

**6. Cancellation.** You may cancel this agreement at any time by written notice.

**7. Amendments.** The Co-op may amend the provisions of this agreement including the interest rate by giving written notice to you of the change. The Co-op will notify you in writing of the amendment, which may be by notice on your statement. The amendment will be effective 30 days, or such greater period as may be required by applicable laws, after the date notice is given. Unless you cancel your credit accounts within that notice period, the amendment(s) will be binding on you.

**8. Notices.** Any notice required or permitted to be given to you under the terms of this agreement is sufficiently given if shown on your statement or if sent by prepaid first-class mail to the latest address contained in the Co-op's files. Unless otherwise provided in this agreement or by law, any notice so given will be considered to have been received by you on the 7th day after the date on which it was mailed. You agree to notify the Co-op promptly of any change of address. Notice to you or to a co-applicant cardholder is considered notice to all.

## 9. Lost or Stolen Card(s)

- (1) **Where the Card(s) used in connection with your account is (are) lost or stolen, you agree to notify the Co-op promptly, in writing.**
- (2) **You are responsible to pay for all product and services charged to your account until you have notified the Co-op as required.**

## 10. Co-applicants

- (1) Where a co-applicant signed the credit application with you, the terms of this agreement bind each of you and apply with whatever changes of grammar are necessary.
- (2) Where there are co-applicants, you agree that your liability for all amounts payable under the terms of this agreement is joint and individual, which means you are liable both individually and together for all amounts charged to the accounts.
- (3) Where you have designated co-applicant cardholder(s), you are responsible to the Co-op for all transactions made by co-applicant cardholder(s) with their Card(s).

## 11. Miscellaneous

- (1) You grant to the Co-op a security interest in all merchandise purchased from the Co-op (the "Merchandise") to secure payment to the Co-op for all debts, charges and liabilities, present and future, at any time owing by you in connection with your accounts. If for any reason you do not make payments on time or pay any other amounts due to the Co-op in the manner provided in this agreement, in addition to all other rights and remedies available at law or in equity, the Merchandise may be repossessed to the extent permitted by law. Where permitted by law, you waive your right to receive copies of any financing statement, financing change statement or verification statement relating to this agreement.
- (2) If any part of this agreement is contrary to law or found inoperative by any court, that part is ineffective without invalidating the other parts of this agreement.
- (3) This agreement will be governed by the laws of the province in which the Co-op is situated.
- (4) You acknowledge receipt of a copy of this agreement at the time of signing the Commercial/Corporate Farm Credit Application and before the extension of any credit or the use of the accounts.

Signature \_\_\_\_\_

Date \_\_\_\_\_



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## ACCOUNT ACCESS FOR INFORMATION REQUESTS ON YOUR ACCOUNT

FOUR RIVERS CO-OP MEMBERSHIP # \_\_\_\_\_

ACCOUNT NAME \_\_\_\_\_

ACCOUNT HOLDER SIGNATURE: \_\_\_\_\_

Names of who can access the information on your account:

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Due to the privacy policy act, we require your permission on whom you wish to obtain this information. We do not want to give out information to the “wrong” person.

Please limit the individuals that you give permission to obtain your information to 3. This is strictly who can have access to information on your account.



**COLOURED FUEL**

I am purchasing coloured fuel ONLY for the following authorized uses (**check (✓) all intended uses**):

- a ship
- a locomotive
- tractor used **off highway**
- any of the following industrial machines when used **off highway**:
  - fork-lifts
  - front-end loaders
  - lumber carriers
  - bulldozers
  - shovels
  - backhoes
  - crushers
  - any machine equipped with caterpillar tracks
  - earth compactors
  - graders
  - grass mowers
  - rollers
  - skidders
- a stationary or portable engine (for example, a generator or a portable sawmill)
- a road building machine (for example, an asphalt paving machine, a self-propelled compressor) used within a highway project area, or used by, or for, the government for constructing or repairing government maintained roads (including forestry and mining roads on Crown land)
- a motor vehicle that is not licensed to operate on a highway, including unlicensed snowmobiles and all-terrain vehicles (ATVs)
- a commercial motor vehicle (other than a pick-up truck) when used **off highway** for transporting drilling rigs, equipment and supplies, fuel, water, well-servicing equipment/supplies, geophysical and seismic equipment/supplies for persons **actively engaged in exploring or drilling for petroleum and natural gas**
- farm vehicles that have a farm licence plate (also known as an "A" or "G" plate) when operated for farm purposes on a highway by, or on behalf of, a farmer
- a tractor when used on a highway for, or by, a farmer for the farmer's farm
- a motor vehicle used **off highway by the logging industry**, such as:
  - trucks used for hauling logs or lumber
  - crew crummies or buses used for the transportation of company employees, contractors or agents of the company, or employees of the contractors and agents
  - fire trucks used as fire trucks
  - ambulances used as ambulances
- a motor vehicle used **off highway by the mining industry** in a mineral/mining operation, such as:
  - trucks used for transporting minerals
  - crew crummies or buses used for the transportation of company employees, contractors or agents of the company, or employees of the contractors and agents
  - fire trucks used as fire trucks
  - ambulances used as ambulances

**MARINE DIESEL AND LOCOMOTIVE FUEL**

I am purchasing (**check (✓) if applicable**):

- marine diesel for use in a ship
- locomotive fuel for use in a locomotive or other vehicle run on rails

**CERTIFICATION**

By signing this form, I certify that I will use fuel for the authorized use(s) identified above.

I acknowledge that if:

- I purchase or use coloured fuel for a purpose that is not authorized under the *Motor Fuel Tax Act*, I must pay tax in accordance with section 15(3) of the *Motor Fuel Tax Act* and I may be subject to penalties equal to the greater of:
  - three times the tax that would have been payable if the fuel had not been coloured, and
  - up to \$1,000 per day per vehicle.
- I make a false statement on a form required under the *Motor Fuel Tax Act*, I may be subject to a fine of up to \$10,000 and/or imprisonment for up to two years.

FULL LEGAL NAME OF THE PURCHASER	IF A BUSINESS, NAME AND TITLE OF SIGNING AUTHORITY	ACCOUNT NUMBER – For Seller's Use Only ( <i>if applicable</i> )
MAILING ADDRESS ( <i>include street or PO box, city, province and postal code</i> )		TELEPHONE NUMBER  (     )
SIGNATURE  <b>X</b>		DATE SIGNED YYYY / MM / DD



COLOURED FUEL CERTIFICATION (INCLUDES MARINE DIESEL AND LOCOMOTIVE FUEL)

under the Motor Fuel Tax Act

GENERAL INQUIRIES

Toll-free in Canada: 1 877 388-4440
Email: FuelTax@gov.bc.ca

For more information, please see Bulletin MFT-CT 003, Coloured Fuels or visit our website at gov.bc.ca/salestaxes and go to Motor Fuel Tax and Carbon Tax

Freedom of Information and Protection of Privacy Act (FOIPPA)

The personal information on this form is collected for the purpose of administering the Motor Fuel Tax Act under the authority of section 26(a) of the FOIPPA. Questions about the collection or use of this information can be directed to the Manager, Program Services, PO Box 9442 Stn Prov Govt, Victoria BC V8W 9V4 (telephone: toll-free at 1 877 388-4440).

INSTRUCTIONS FOR SELLERS

You must obtain a completed and signed copy of this certification form before you sell coloured fuel, marine diesel or locomotive fuel to a purchaser for their own use:

- through a cardlock (including at a terminal rack or bulk plant), or
in an amount greater than 45 litres.

You must keep this certification on file. You may make additional sales of fuel based on this certification if:

- the information on this certification is current, and
you can link each sale to this certification (e.g. by an account or reference number).

You do not need to obtain this certification if you:

- transfer the fuel directly into the supply tank of a ship that is in or on the water,
sell the fuel to a farmer that has provided you a completed and signed Certificate of Exemption - Farmer (FIN 458), or a copy of their valid Farmer Identify Card issued by the BC Agricultural Council, or
sell the fuel to a purchaser for resale (they must be an authorized coloured fuel seller to purchase coloured fuel for resale).

If a certification is required and you have not obtained one from a purchaser, you must collect tax from the purchaser on the sale of the fuel at the clear motor fuel tax rate (i.e. the same rate as clear gasoline or clear diesel) not at the rate of 3 cents per litre. For information on tax rates, see Bulletin MFT-CT 005, Tax Rates on Fuels. If the tax you collect is greater than the security you paid on the fuel, you must remit the additional tax.

If you sell coloured fuel, marine diesel or locomotive fuel without obtaining the required documentation and do not collect tax at the clear fuel rate, you may be subject to a penalty equal to the difference between the tax you collected and the tax you were required to collect, as well as additional penalties and interest.

Please Note: You may sell coloured fuel to a farmer exempt from motor fuel and carbon tax if:

- you are delivering the fuel to a storage receptacle on the farmer's farm or the farmer is purchasing on account from a terminal, bulk plant or cardlock, and
the farmer provides you with one of the following:
a completed and signed Certificate of Exemption - Farmer (FIN 458), or
a copy of their valid Farmer Identify Card issued by the BC Agricultural Council.

INSTRUCTIONS FOR PURCHASERS

If you are purchasing coloured fuel, marine diesel or locomotive fuel for your own use, you must complete this certification, or an alternative as described above in the case of a farmer, to certify that you will use the fuel for an authorized purpose. You must provide this form, or the alternative, to the fuel seller.

If you do not provide this certification to the fuel seller before purchasing the fuel as required, you must pay tax at the clear motor fuel tax rate (i.e. the same rate as clear gasoline or clear diesel). The only exceptions are if:

- you are purchasing 45 litres of fuel or less,
you are purchasing the fuel for resale, or
the seller is transferring the fuel directly into the supply tank of your ship that is in or on the water.

If you purchase coloured fuel and pay tax at the clear fuel rate because you did not complete this certification, you may be eligible for a refund. The refund is for the difference between the tax you paid and 3 cents per litre if you use the coloured fuel for an authorized use. For more information, please see Bulletin MFT-CT 003, Coloured Fuels.

Please Note: You cannot purchase coloured fuel for resale unless you are authorized as a coloured fuel seller. For more information, see Bulletin MFT-CT 001, Fuel Sellers.



# APPLICATION FOR MEMBERSHIP

IN  
**Four Rivers Co-operative**

NO. \_\_\_\_\_

(FULL NAME OF CO-OPERATIVE)

\_\_\_\_\_, ("THE CO-OP")

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ I hereby apply for membership in the Co-op and apply for \_\_\_\_\_<sup>10</sup>  
common shares of the Co-op for a total price of \$ 10.00 and request that you allot them to me.

I understand that I will become a member only after Board approval of this membership application. Upon becoming a member, I agree to be bound by the bylaws and policies of the Co-op, as amended from time to time. I agree that the Co-op shall have a lien on the equity which I may have at any time in the Co-op, including my shares and all funds arising from patronage refunds or dividends, for any monies at any time owing by me to the Co-op. All shares and patronage refunds of dividends shall be held in the name of the applicant only.

The Co-op respects your privacy and will administer the personal information that you provide to it by way of this Application for Membership in accordance with its privacy policies and related practices. The personal information that you provide to the Co-op is being collected and will be used for one or more of the following purposes: to communicate with you; to administer the Equity and Cash Back Program; to open, maintain and administer your Co-op accounts; to comply with legal and regulatory requirements; for research and marketing purposes; and, to inform you about products or services by mail, telephone or other means.

The Co-op collects your Social Insurance Number ("SIN") because the law requires the Co-op to both report patronage allocations for income tax purposes and collect your SIN if you have a pre-paid account that bears interest. Your application for membership cannot be processed without your SIN. Your date of birth is used to administer the overage policy with respect to the Equity and Cash Back Program.

The Co-op is a member of Federated Co-operatives Limited ("FCL") and will from time to time disclose your personal information to FCL to allow it to process your personal information for accounting and rebate purposes and for research and marketing purposes. FCL may need to disclose your personal information to third parties with whom it has contract agreement in place for the purposes of managing your personal information such as data collection and processing companies. The Co-op provides FCL with only that information which is necessary to perform the required services. Other than the disclosure of your personal information to FCL for the aforementioned purposes, the Co-op will not disclose your personal information to any organization without your consent, except where permitted or required by law.

You may withdraw your consent for the use of your personal information by the Co-op unless legal requirements prevent this. Please note that the withdrawal of your consent may mean that the Co-op is unable to provide you with some or all of the services that you may receive otherwise. You may access your personal information, request corrections to it, or ask questions about it at any time (subject to legal or contractual requirements) by contacting the Co-op's Privacy Officer in writing. For more information regarding the Co-op's privacy policies and practices, please contact the Privacy Officer of your local Co-op.

Yes, you may contact me for research or marketing purposes.

No, do not contact me for research or marketing purposes.

I understand that by signing this application form I am consenting to the collection of my personal information and to its use and disclosure for the stated purposes.

\_\_\_\_\_  
SIGNATURE OF WITNESS

\_\_\_\_\_  
SIGNATURE OF APPLICANT OR CORPORATE  
SIGNING OFFICER

SURNAME/BUSINESS NAME

FIRST NAME

EMAIL ADDRESS

ADDRESS I

ADDRESS II

CITY

PROVINCE

POSTAL CODE

COUNTRY
IF NOT CANADA

ZIP CODE - IF NOT CANADA

BIRTH DATE
Y Y Y Y M M D D

SOCIAL INSURANCE NO.

TELEPHONE NUMBER

MEMBERSHIP  
NUMBER \_\_\_\_\_

DATE ACCEPTED BY BOARD \_\_\_\_\_